

DRAFT

REGULAR MEETING – FINANCE, FACILITIES AND TECHNOLOGY COMMITTEE
Litchfield Board of Education
Monday, December 16, 2013, Central Office Conference Room 6:30 p.m.

A regular meeting of the Litchfield Board of Education Finance, Facilities and Technology Committee was held on Monday, December 16, 2013 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Mr. Bongiorno (co-chair), Mr. Shuhi (co-chair), Ms. Fabbri and Mr. Falcetti.
Also Present: Mr. Simone, Mr. Lathrop, Mr. Waugh, Mr. Brennan, and the public.

Approval of Minutes

MOTION made by Mr. Falcetti and seconded by Mr. Bongiorno: to approve the minutes of the regular meeting of November 18, 2013 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications – none

Public Participation

- Ms. Wilson – commented on desire to be on “Walk Committee” for security assessments.
- Mr. Waugh – commented on any previous assessment.
- Ms. Fabbri – commented on a parent question of cross walk and Center School entrance lighting.

Old Business

- a. Policy # 5131 Bring Your Own Device and 1-to-1 Computing: discussed insurance aspect (to be discussed later in meeting). Discussed definition of device.

New Business

- a. Facilities Review – from Town of Litchfield: reviewed the repairs that were done and those now in progress or will be done.
- b. Financial Report 2013-2014: \$54K to the good at this point.
- c. FY 2014-2015 Budget Review: no bottom line number, meetings with administrators are ongoing.
Budget Drivers: salary increase, HSA Plan, \$60K for new Math program, new pre-kindergarten position, security improvements.
- d. HDAP: two groups, retirees and active employees, retirees get plan that teachers have per State statute.
- e. Baseball Field Bid: tabled

- f. Homeland Security Safety and Security Audit: meeting to be set after first of the year, there have been to previous reviews of schools.

Technology

- a. Laptop Bid Update: nine bids received, compared types of devices, Dell recommended, need devices with a 4 year life, discussed warranty fees.

Future Agenda Items – none.

MOTION made by Ms. Fabbri and seconded by Mr. Falcetti: to adjourn the meeting at 8:12 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Board of Education